## Crown Lane Free Methodist Church Indoor Church arrival protocol

- Cars will arrive and park in the car park as usual. A steward will be outside ensuring people don't mix/come to close to one another.
- People will queue up outside Church, in a similar fashion to queueing for the toilet for outside Church. A similar 'funnel' can be created on the opposite side of the grass if needed.
- A steward will gradually admit people into the Church.
- Another steward will seat people, with them being directed to a specific, referenced seat.

This will be the same for both the main Church and the extension area.

People in the main Church will be seated in this order:

Firstly, Row 1, Block A – C. Followed by Row 2, block A – C, Row 3, block A – C.

Once those three rows have been filled, we then fill up from the back of Church, starting with Row 8, Block A – C, Row 7, Block A – C, Row 6, block A – C, Block 5A, 5B then 4B.

In the extension, people will be sat in this order:

Block A, Row 3 - 1Block B, row 3 - 1Block C, row 3 - 1Block D, row 3, 1 then 2.

## Crown Lane Free Methodist Church Indoor Church exit protocol

• Those in the extension will be the first to leave. They will leave by the Extension fire door. They will leave in the same order they entered:

Block A, Row 3 - 1Block B, row 3 - 1Block C, row 3 - 1Block D, row 3 - 1

Once the extension is clear and those in there have got to their cars, the main Church will be emptied. Those sat in rows 5 – 8 will leave via the rear fire door. Those sat in rows 1 – 4 will leave via the front fire door. It will empty out from back to front, in this order:

Row 8A – 8C Row 7A – 7C Row 6A – 6C Row 5A – 5C

Once this area has been cleared, the front of Church will then exit, in this order:

Row 4B Row 3A – 3C Row 2A – 2B Row 1A – 1C